

# **EXECUTIVE COUNCIL OF IOWA**

## **AGENDA**

**FEBRUARY 28, 2011**

1. Introduction of Attendees
2. Approval of minutes of meeting held February 21, 2011
3. Approval of Out-of-State Travel
  - Other than Federal Funds – Travel Requests – Pages 1 – 7
  - TAB # 1 Page 2 (More Than Three Persons)
  - TAB # 2 Pages 2 - 3 (More Than Three Persons)
  - TAB # 3 Page 6 (More Than Three Persons)
  
  - Federal Funds – Travel Requests – Pages 8 – 18
  - TAB # 4 Pages 8 – 9 (More Than Three Persons)
  - TAB # 5 Page 13 (Registration)
  - TAB # 3 Pages 13 – 15 (More Than Three Persons)
4. Travel Request Changes – Page 19
5. Payment of Cost Items – Pages 19 - 20
6. Renewal Memberships – Pages 20 - 21
  - TAB #'s 6 & 7
7. Information Items – Page 21

## OTHER THAN FEDERAL FUNDS

1	Paulsen, Kenneth	Administrative Services	Boston, MA	Conference:
	Purchasing Agent IV		from Des Moines	NASPO-2011 How to Market to State Governments Meeting
	<i>Prev Trips this year:</i>	0 <i>Staff Attending:</i>	2	<i>Depart:</i> 4/2/2011
	<i>Anticip Trips this year:</i>	3 <i>Mode:</i>	Airplane	<i>Return:</i> 4/6/2011
	5040201	Registration	\$0.00	State
		Airfare\Train	\$446.80	Federal
		Total	\$1,519.80	Other 100% Conference Start 4/3/2011
		NASPO		Conference End 4/5/2011
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2	Stapp, Randall	Administrative Services	Boston, MA	Conference:
	Purchasing Agent III		from Des Moines	NASPO-2011 How to Market to State Governments Meeting
	<i>Prev Trips this year:</i>	0 <i>Staff Attending:</i>	2	<i>Depart:</i> 4/2/2011
	<i>Anticip Trips this year:</i>	1 <i>Mode:</i>	Airplane	<i>Return:</i> 4/6/2011
	5040202	Registration	\$0.00	State
		Airfare\Train	\$446.80	Federal
		Total	\$1,519.80	Other 100% Conference Start 4/3/2011
		NASPO		Conference End 4/5/2011
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3	Ensminger, Dianna	Corrections	Tallahassee, FL	Conference:
	CS 2		from Cedar Rapids	NIC-Conducting Security Audits
	<i>Prev Trips this year:</i>	0 <i>Staff Attending:</i>	3	<i>Depart:</i> 3/13/2011
	<i>Anticip Trips this year:</i>	1 <i>Mode:</i>	Airplane	<i>Return:</i> 3/18/2011
	23802171101	Registration	\$0.00	State
		Airfare\Train	\$954.70	Federal
		Total	\$1,764.45	Other 100% Conference Start 3/14/2011
		National Institute of Corrections		Conference End 3/18/2011
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4	Siler, David	Corrections	Tallahassee, FL	Conference:
	Investigator III		from Des Moines	NIC-Conducting Security Audits
	<i>Prev Trips this year:</i>	0 <i>Staff Attending:</i>	3	<i>Depart:</i> 3/13/2011
	<i>Anticip Trips this year:</i>	1 <i>Mode:</i>	Airplane	<i>Return:</i> 3/18/2011
	23802110101	Registration	\$0.00	State
		Airfare\Train	\$813.20	Federal
		Total	\$1,622.95	Other 100% Conference Start 3/14/2011
		National Institute of Corrections		Conference End 3/18/2011

5	Peterson, Wes	Iowa Finance Authority	Washington, DC from Des Moines	Conference: National Council of State Housing Agencies (NCSHA) Legislative Conference
	Legislative Liaison/Director of			
	Prev Trips this year:	0 Staff Attending:	5	Depart: 3/6/2011
	Anticip Trips this year:	3 Mode:	Airplane	Return: 3/9/2011
	77886	Registration	\$545.00	State
	TAB # 1	Airfare\Train	\$425.00	Federal
		Total	\$2,564.00	Other 100%
		IFA		Conference Start 3/7/2011 Conference End 3/9/2011
6	Knedler, Mike	Education	Washington, DC from Omaha, NE	Conference: National Association of State Boards of Education (NASBE)
	State Board of Educ. Member			
	Prev Trips this year:	1 Staff Attending:	1	Depart: 3/28/2011
	Anticip Trips this year:	2 Mode:	Airplane	Return: 3/30/2011
	28203083	Registration	\$0.00	State
		Airfare\Train	\$0.00	Federal
		Total	\$0.00	Other 100%
		NASBE		Conference Start 3/29/2011 Conference End 3/30/2011
7	Hayes, William T.	Iowa Public Television	Beijing, CHINA from Des Moines	Conference: CCBS 2011 and Meeting with CCTW
	Director of Engineering			
	Prev Trips this year:	3 Staff Attending:	1	Depart: 3/20/2011
	Anticip Trips this year:	12 Mode:	Airplane	Return: 3/26/2011
	97869	Registration	\$0.00	State
		Airfare\Train	\$4,140.00	Federal
		Total	\$5,640.00	Other 100%
		IEEE/BTS		Conference Start 3/21/2011 Conference End 3/22/2011
	PRIOR APPROVAL			
8	Elliott, James	Iowa Workforce Development	St. Louis, MO from Des Moines	Conference: The Forum 2011: Dialogue to Improve Workers' Compensation
	Deputy Workers' Compensation			
	Prev Trips this year:	0 Staff Attending:	4	Depart: 3/13/2011
	Anticip Trips this year:	1 Mode:	State Vehicle	Return: 3/18/2011
	12313	Registration	\$0.00	State 100%
	TAB # 2	Airfare\Train	\$0.00	Federal
		Total	\$968.78	Other
				Conference Start 3/14/2011 Conference End 3/18/2011

9	Godfrey, Christopher	Iowa Workforce Development	St. Louis, MO from Des Moines	Conference: The Forum 2011: Dialogue to Improve Workers' Compensation
	Workers' Compensation Commissioner			
	Prev Trips this year:	0 Staff Attending:	4	Depart: 3/13/2011
	Anticip Trips this year:	3 Mode:	State Vehicle	Return: 3/18/2011
	12312	Registration	\$350.00	State 100%
	TAB # 2	Airfare\Train	\$0.00	Federal
		Total	\$1,388.78	Other
				Conference Start 3/14/2011
				Conference End 3/18/2011
10	Martin, Janna	Iowa Workforce Development	St. Louis, MO from Des Moines	Conference: The Forum 2011: Dialogue to Improve Workers' Compensation
	Asst. Workers' Compensation			
	Prev Trips this year:	0 Staff Attending:	4	Depart: 3/13/2011
	Anticip Trips this year:	2 Mode:	State Vehicle	Return: 3/18/2011
	12315	Registration	\$0.00	State 100%
	TAB # 2	Airfare\Train	\$0.00	Federal
		Total	\$968.78	Other
				Conference Start 3/14/2011
				Conference End 3/18/2011
11	Walleser, Helenjean	Iowa Workforce Development	St. Louis, MO from Des Moines	Conference: The Forum 2011: Dialogue to Improve Workers' Compensation
	Deputy Workers' Compensation			
	Prev Trips this year:	0 Staff Attending:	4	Depart: 3/13/2011
	Anticip Trips this year:	1 Mode:	State Vehicle	Return: 3/18/2011
	12314	Registration	\$350.00	State 100%
	TAB # 2	Airfare\Train	\$0.00	Federal
		Total	\$1,318.78	Other
				Conference Start 3/14/2011
				Conference End 3/18/2011
12	Boddy, Patricia L.	Natural Resources	Alexandria, VA from Des Moines	Conference: Environmental Council of the States - Spring Meeting
	INDR Deputy Director			
	Prev Trips this year:	0 Staff Attending:	2	Depart: 3/27/2011
	Anticip Trips this year:	3 Mode:	Airplane	Return: 3/30/2011
	5420218111	Registration	\$635.00	State 100%
		Airfare\Train	\$475.00	Federal
		Total	\$2,050.00	Other
				Conference Start 3/28/2011
				Conference End 3/30/2011

13	Griffin, Mike	Natural Resources	Hannibal, MO	Conference:
	Natural Resource Biologist		from Bellevue	Upper Mississippi River Conservation Committee Meeting
	Prev Trips this year:	0 Staff Attending:	3	Depart: 3/14/2011
	Anticip Trips this year:	2 Mode:	State Vehicle	Return: 3/17/2011
	5420214112	Registration	\$75.00	State
		Airfare\Train	\$0.00	Federal
		Total	\$406.10	Other
				100% Conference Start 3/15/2011
			Fish and Game Trust Fund	Conference End 3/17/2011
14	Gritters, Scott	Natural Resources	Hannibal, MO	Conference:
	Natural Resource Biologist		from Guttenberg	Upper Mississippi River Conservation Committee Meeting
	Prev Trips this year:	0 Staff Attending:	3	Depart: 3/14/2011
	Anticip Trips this year:	3 Mode:	State Vehicle	Return: 3/17/2011
	5420214113	Registration	\$75.00	State
		Airfare\Train	\$0.00	Federal
		Total	\$406.10	Other
				100% Conference Start 3/15/2011
			Fish and Game Trust Fund	Conference End 3/17/2011
15	Konrad, Martin	Natural Resources	Hannibal, MO	Conference:
	Executive Officer II		from Des Moines	Upper Mississippi River Conservation Committee Meeting
	Prev Trips this year:	0 Staff Attending:	3	Depart: 3/15/2011
	Anticip Trips this year:	2 Mode:	State Vehicle	Return: 3/17/2011
	5420214115	Registration	\$75.00	State
		Airfare\Train	\$0.00	Federal
		Total	\$298.40	Other
				100% Conference Start 3/15/2011
			Fish and Game Trust Fund	Conference End 3/17/2011
16	Boody, Patricia L.	Natural Resources	Kansas City, MO	Conference:
	IDNR Deputy Director		from Des Moines	76th North American Wildlife and Natural Resources Conference
	Prev Trips this year:	0 Staff Attending:	1	Depart: 3/14/2011
	Anticip Trips this year:	3 Mode:	Personal Vehicle	Return: 3/19/2011
	5420216111	Registration	\$395.00	State
		Airfare\Train	\$0.00	Federal
		Total	\$1,595.00	Other
				100%
				Conference Start 3/14/2011
				Conference End 3/18/2011

17	Kalishek, Bill	Natural Resources	LaCrosse, WI	Conference:
	Natural Resources		from Decorah	4th Annual Driftless Stream Restoration Symposium
	Biologist			
	Prev Trips this year:	0 Staff Attending:	3	Depart: 3/15/2011
	Anticip Trips this year:	2 Mode:	State Vehicle	Return: 3/16/2011
	5420218113	Registration	\$50.00	State
		Airfare\Train	\$0.00	Federal
		Total	\$148.00	Other
				100% Conference Start 3/15/2011
		Fish & Game Trust Fund		Conference End 3/16/2011
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18	Kirby, Dan	Natural Resources	LaCrosse, WI	Conference:
	Natural Resources		from Decorah	4th Annual Driftless Stream Restoration Symposium
	Biologist			
	Prev Trips this year:	0 Staff Attending:	3	Depart: 3/15/2011
	Anticip Trips this year:	2 Mode:	State Vehicle	Return: 3/16/2011
	5420218114	Registration	\$50.00	State
		Airfare\Train	\$0.00	Federal
		Total	\$148.00	Other
				100% Conference Start 3/15/2011
		Fish & Game Trust Fund		Conference End 3/16/2011
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19	Malaise, Brian	Natural Resources	LaCrosse, WI	Conference:
	Natural Resources		from Decorah	4th Annual Driftless Stream Restoration Symposium
	Biologist			
	Prev Trips this year:	0 Staff Attending:	3	Depart: 3/15/2011
	Anticip Trips this year:	2 Mode:	State Vehicle	Return: 3/16/2011
	5420218115	Registration	\$50.00	State
		Airfare\Train	\$0.00	Federal
		Total	\$148.00	Other
				100% Conference Start 3/15/2011
		Fish & Game Trust Fund		Conference End 3/16/2011
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20	Larson, Chris J.	Natural Resources	Nebraska City, NE	Conference:
	PSE II		from Atlantic	Missouri River Natural Resource Conference
	Prev Trips this year:	2 Staff Attending:	3	Depart: 3/8/2011
	Anticip Trips this year:	2 Mode:	State Vehicle	Return: 3/11/2011
	5420222112	Registration	\$250.00	State
		Airfare\Train	\$0.00	Federal
		Total	\$558.00	Other
				100% Conference Start 3/8/2011
		Fish & Game Trust Fund		Conference End 3/11/2011

21	Vogt, Michael W.  Curator	Public Defense	Omaha, NE  from Des Moines	Conference:  Missouri Valley History Conference				
	Prev Trips this year:	0	Staff Attending:	1	Depart:	3/2/2011		
	Anticip Trips this year:	2	Mode:	Personal Vehicle	Return:	3/5/2011		
	98651		Registration	\$0.00	State	100%		
			Airfare\Train	\$0.00	Federal			
			Total	\$250.00	Other		Conference Start	3/3/2011
							Conference End	3/5/2011
22	Stockton, Jane  Community Health Consultant	Health	Atlanta, GA  from Des Moines	Conference:  Communities Putting Prevention to Work (CPPW) Annual Training				
	Prev Trips this year:	0	Staff Attending:	9	Depart:	3/27/2011		
	Anticip Trips this year:	1	Mode:	Airplane	Return:	3/31/2011		
	5883601		Registration	\$87.00	State			
	TAB # 3		Airfare\Train	\$377.00	Federal			
			Total	\$1,373.36	Other	100%	Conference Start	3/27/2011
			DHPE				Conference End	3/31/2011
23	Johnson, Melanie  Executive Director	Health	Chicago, Il  from Des Moines	Conference:  AADA Mid-Year Meeting/AADB Attorney Roundtable				
	Prev Trips this year:	0	Staff Attending:	1	Depart:	4/2/2011		
	Anticip Trips this year:	2	Mode:	Airplane	Return:	4/5/2011		
	5883612		Registration	\$685.00	State			
			Airfare\Train	\$375.00	Federal			
			Total	\$2,051.64	Other	100%	Conference Start	4/3/2011
			Retained Fees				Conference End	4/4/2011
24	Miller-Meeks, MD, Dr. Mariannette Director	Health	Washington, DC  from Cedar Rapids	Conference:  SHLI Networking Meeting and Hill Day				
	Prev Trips this year:	0	Staff Attending:	1	Depart:	3/5/2011		
	Anticip Trips this year:	2	Mode:	Airplane	Return:	3/11/2011		
	5883618		Registration	\$0.00	State			
			Airfare\Train	\$557.80	Federal			
			Total	\$2,056.44	Other	100%	Conference Start	3/8/2011
			ASTHO				Conference End	3/10/2011

25	Novak, Randal E.	Public Safety	Indianapolis, IN	Conference:				
	Bureau Chief (FSTB)		from Ames	Fire Department Instructors Conference (FDIC)				
	Prev Trips this year:	4	Staff Attending:	1	Depart:	3/24/2011		
	Anticip Trips this year:	10	Mode:	Airplane	Return:	3/26/2011		
	5951192030		Registration	\$0.00	State			
			Airfare\Train	\$0.00	Federal			
			Total	\$0.00	Other	100%	Conference Start	3/24/2011
			ISE Earner Income Acct.				Conference End	3/26/2011
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26	Wheeler, Dr. Randy	Agriculture	San Antonio, TX	Conference:				
	Asst. State Vet		from Des Moines	National Institute for Animal Agriculture				
	Prev Trips this year:	0	Staff Attending:	1	Depart:	4/10/2011		
	Anticip Trips this year:	0	Mode:	Airplane	Return:	4/14/2011		
	96915		Registration	\$325.00	State			
			Airfare\Train	\$380.80	Federal			
			Total	\$1,534.20	Other	100%	Conference Start	4/11/2011
			Grant				Conference End	4/13/2011
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## FEDERAL FUNDS

27	Chadwick, Dianne	Education	Bethesda, MD	Conference:
	Consultant		from Des Moines	NAEP Item Review
	<i>Prev Trips this year:</i>	0 <i>Staff Attending:</i>	2	<i>Depart:</i> 5/2/2011
	<i>Anticip Trips this year:</i>	5 <i>Mode:</i>	Airplane	<i>Return:</i> 5/6/2011
28203090		<i>Registration</i>	\$0.00	<i>State</i>
		<i>Airfare\Train</i>	\$700.00	<i>Federal</i> 100%
		<i>Total</i>	\$2,107.50	<i>Other</i>
				<i>Conference Start</i> 5/3/2011
				<i>Conference End</i> 5/6/2011
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28	Hinton, Phyllis	Education	San Diego, CA	Conference:
	Adult Literacy Consultant		from Des Moines	CASAS Summer Institute
	<i>Prev Trips this year:</i>	0 <i>Staff Attending:</i>	4	<i>Depart:</i> 6/11/2011
	<i>Anticip Trips this year:</i>	3 <i>Mode:</i>	Airplane	<i>Return:</i> 6/16/2011
28203094		<i>Registration</i>	\$475.00	<i>State</i>
		<i>Airfare\Train</i>	\$800.00	<i>Federal</i> 100%
TAB # 4		<i>Total</i>	\$2,455.00	<i>Other</i>
				<i>Conference Start</i> 6/12/2011
				<i>Conference End</i> 6/16/2011
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29	Kielkucki, Marcel	Education	San Diego, CA	Conference:
	KCC Adult Literacy Coordinator		from Cedar Rapids	CASAS Summer Institute
	<i>Prev Trips this year:</i>	0 <i>Staff Attending:</i>	4	<i>Depart:</i> 6/12/2011
	<i>Anticip Trips this year:</i>	1 <i>Mode:</i>	Airplane	<i>Return:</i> 6/16/2011
28203096		<i>Registration</i>	\$475.00	<i>State</i>
		<i>Airfare\Train</i>	\$685.00	<i>Federal</i> 100%
TAB # 4		<i>Total</i>	\$2,000.00	<i>Other</i>
				<i>Conference Start</i> 6/13/2011
				<i>Conference End</i> 6/16/2011
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30	Schultz, Mary	Education	San Diego, CA	Conference:
	NIACC Adult Literacy Coordinator		from Mason City	CASAS Summer Institute 2011
	<i>Prev Trips this year:</i>	0 <i>Staff Attending:</i>	4	<i>Depart:</i> 6/12/2011
	<i>Anticip Trips this year:</i>	1 <i>Mode:</i>	Airplane	<i>Return:</i> 6/16/2011
28203095		<i>Registration</i>	\$475.00	<i>State</i>
		<i>Airfare\Train</i>	\$685.00	<i>Federal</i> 100%
TAB # 4		<i>Total</i>	\$2,000.00	<i>Other</i>
				<i>Conference Start</i> 6/13/2011
				<i>Conference End</i> 6/16/2011

31	Vybiral, Amy	Education	San Diego, CA	Conference:
	Federal Data Reporting		from Des Moines	CASAS Summer Institute 2011
	<i>Prev Trips this year:</i>	0 <i>Staff Attending:</i>	4	<i>Depart:</i> 6/12/2011
	<i>Anticip Trips this year:</i>	3 <i>Mode:</i>	Airplane	<i>Return:</i> 6/16/2011
	28203046	Registration	\$475.00	State
	TAB # 4	Airfare\Train	\$650.00	Federal 100%
		Total	\$2,155.50	Other
				Conference Start 6/13/2011
				Conference End 6/16/2011
32	Dorenkamp, Marlene	Education	Washington, DC	Conference:
	Consultant		from Des Moines	Office of Migrant Education Train the Trainer
	<i>Prev Trips this year:</i>	1 <i>Staff Attending:</i>	2	<i>Depart:</i> 3/30/2011
	<i>Anticip Trips this year:</i>	4 <i>Mode:</i>	Airplane	<i>Return:</i> 4/1/2011
	28203089	Registration	\$0.00	State
		Airfare\Train	\$600.00	Federal 100%
		Total	\$1,370.50	Other
				Conference Start 3/31/2011
				Conference End 4/1/2011
33	Coulter, Matt	Vocational Rehabilitation	Bethesda, MD	Conference:
	Chief Financial Officer		from Des Moines	CSAVR Spring Conference
	<i>Prev Trips this year:</i>	0 <i>Staff Attending:</i>	2	<i>Depart:</i> 4/9/2011
	<i>Anticip Trips this year:</i>	4 <i>Mode:</i>	Airplane	<i>Return:</i> 4/13/2011
	98728	Registration	\$395.00	State
		Airfare\Train	\$450.00	Federal 100%
		Total	\$2,269.80	Other
				Conference Start 4/10/2011
				Conference End 4/13/2011
34	McClannahan, Barb	Vocational Rehabilitation	Bethesda, MD	Conference:
	Community Partnership Consultant		from Des Moines	CSAVR Spring Conference
	<i>Prev Trips this year:</i>	0 <i>Staff Attending:</i>	2	<i>Depart:</i> 4/10/2011
	<i>Anticip Trips this year:</i>	2 <i>Mode:</i>	Airplane	<i>Return:</i> 4/13/2011
	98729	Registration	\$395.00	State
		Airfare\Train	\$450.00	Federal 100%
		Total	\$1,963.30	Other
				Conference Start 4/10/2011
				Conference End 4/13/2011

35	Phillips, Molly M. Director of Communications and Prev Trips this year: Anticip Trips this year: 98927	Iowa Public Television   0 Staff Attending: 2 Mode: Registration Airfare\Train Total	1 Airplane \$685.00 \$305.00 \$2,105.00	Depart: 5/14/2011 Return: 5/21/2011 State Federal Other	100%	Conference: PBS Annual Meeting and Brand Masters Seminar  Conference Start 5/16/2011 Conference End 5/19/2011
36	Bergmeier, Mark Program Planner 3 - Weatherization Technical Prev Trips this year: Anticip Trips this year: 3792064	Human Rights   0 Staff Attending: 2 Mode: Registration Airfare\Train Total	1 Airplane \$0.00 \$595.00 \$1,353.09	Depart: 3/14/2011 Return: 3/17/2011 State Federal Other	100%	Conference: US Dept. of Energy 2011 National Weatherization Training Conference Planning Committee Meeting  Conference Start 3/15/2011 Conference End 3/17/2011
37	Caswell, Jody Program Manager Prev Trips this year: Anticip Trips this year: 4010224111	Human Services   0 Staff Attending: 2 Mode: Registration Airfare\Train Total	1 Airplane \$0.00 \$500.00 \$1,380.00	Depart: 3/16/2011 Return: 3/19/2011 State Federal Other	100%	Conference: 2011 National Leadership Network Meeting  Conference Start 3/17/2011 Conference End 3/18/2011
38	Mount, Linda L. Executive Officer 1 Prev Trips this year: Anticip Trips this year: 4010224110	Human Services   0 Staff Attending: 1 Mode: Registration Airfare\Train Total	1 Airplane \$0.00 \$325.00 \$1,297.86	Depart: 3/28/2011 Return: 3/31/2011 State Federal Other	100%	Conference: Public Assistance Reporting Information System (PARIS) Federal Training  Conference Start 3/29/2011 Conference End 3/31/2011

39	Wilson, Tiffany	Natural Resources	Kansas City, MO	Conference:			
	Environmental Specialist		from Des Moines	National Environmental Policy Act (NEPA) Writing the Perfect EA/FONSI, or EIS			
	Prev Trips this year:	0	Staff Attending:	1	Depart:	3/28/2011	
	Anticip Trips this year:	1	Mode:	State Vehicle	Return:	3/30/2011	
	5420224112		Registration	\$445.00	State		
			Airfare\Train	\$0.00	Federal	100%	
			Total	\$813.00	Other		
					Conference Start	3/29/2011	
					Conference End	3/30/2011	
40	Chafa, Doug	Natural Resources	Nebraska City, NE	Conference:			
	Wildlife Biologist		from Onawa	Missouri River Natural Resource Conference			
	Prev Trips this year:	0	Staff Attending:	3	Depart:	3/8/2011	
	Anticip Trips this year:	1	Mode:	State Vehicle	Return:	3/11/2011	
	5420222114		Registration	\$250.00	State		
			Airfare\Train	\$0.00	Federal	100%	
			Total	\$558.00	Other		
					Conference Start	3/8/2011	
					Conference End	3/11/2011	
41	Peterson, Scott	Natural Resources	Nebraska City, NE	Conference:			
	SW District Wildlife Supervisor		from Lewis	Missouri River Natural Resource Conference			
	Prev Trips this year:	0	Staff Attending:	3	Depart:	3/8/2011	
	Anticip Trips this year:	1	Mode:	State Vehicle	Return:	3/11/2011	
	5420222113		Registration	\$250.00	State		
			Airfare\Train	\$0.00	Federal	100%	
			Total	\$558.00	Other		
					Conference Start	3/8/2011	
					Conference End	3/11/2011	
42	Behr, Dianne	Public Defense	Dallas, TX	Conference:			
	ESS Lead Tech		from Guthrie Center	2011 CFMO University FM15-Electronic Security Systems (ESS)			
	Prev Trips this year:	1	Staff Attending:	2	Depart:	4/5/2011	
	Anticip Trips this year:	2	Mode:	Airplane	Return:	4/8/2011	
	98666		Registration	\$35.00	State		
			Airfare\Train	\$500.00	Federal	100%	
			Total	\$1,222.00	Other		
					Conference Start	4/6/2011	
					Conference End	4/8/2011	

43	Lilienthal, Todd	Public Defense	Dallas, TX	Conference:
	ESS Manager		from Johnston	2011 CFMO University FM15-Electronic Security Systems (ESS)
	<i>Prev Trips this year:</i>	1 <i>Staff Attending:</i>	2	<i>Depart:</i> 4/5/2011
	<i>Anticip Trips this year:</i>	3 <i>Mode:</i>	Airplane	<i>Return:</i> 4/8/2011
95419		<i>Registration</i>	\$35.00	<i>State</i>
		<i>Airfare\Train</i>	\$500.00	<i>Federal</i> 100%
		<i>Total</i>	\$1,187.00	<i>Other</i>
				<i>Conference Start</i> 4/6/2011
				<i>Conference End</i> 4/8/2011
44	Orr, Timothy E.	Public Defense	Washington, DC	Conference:
	The Adjutant General		from Des Moines	Guard Senior Leader Conference AGAUS Winter Conference
	<i>Prev Trips this year:</i>	0 <i>Staff Attending:</i>	1	<i>Depart:</i> 2/25/2011
	<i>Anticip Trips this year:</i>	2 <i>Mode:</i>	Airplane	<i>Return:</i> 3/3/2011
98650		<i>Registration</i>	\$100.00	<i>State</i> 28%
		<i>Airfare\Train</i>	\$0.00	<i>Federal</i> 72%
		<i>Total</i>	\$555.40	<i>Other</i>
				<i>Conference Start</i> 2/25/2011
				<i>Conference End</i> 3/3/2011
45	Dixon, Susan	Emergency Management	Detroit, MI	Conference:
	PP3		from Des Moines	Multi-State Partnership for Security In Agriculture Spring Planning Meeting
	<i>Prev Trips this year:</i>	0 <i>Staff Attending:</i>	2	<i>Depart:</i> 3/20/2011
	<i>Anticip Trips this year:</i>	4 <i>Mode:</i>	Airplane	<i>Return:</i> 3/24/2011
583001363		<i>Registration</i>	\$0.00	<i>State</i>
		<i>Airfare\Train</i>	\$750.00	<i>Federal</i> 100%
		<i>Total</i>	\$1,470.00	<i>Other</i>
				<i>Conference Start</i> 3/21/2011
				<i>Conference End</i> 3/24/2011
46	Shearer, Mark	Emergency Management	Detroit, MI	Conference:
	PP3		from Des Moines	Multi-State Partnership for Security In Agriculture Spring Planning Meeting
	<i>Prev Trips this year:</i>	2 <i>Staff Attending:</i>	2	<i>Depart:</i> 3/20/2011
	<i>Anticip Trips this year:</i>	12 <i>Mode:</i>	Airplane	<i>Return:</i> 3/24/2011
583001364		<i>Registration</i>	\$0.00	<i>State</i>
		<i>Airfare\Train</i>	\$750.00	<i>Federal</i> 100%
		<i>Total</i>	\$1,470.00	<i>Other</i>
				<i>Conference Start</i> 3/21/2011
				<i>Conference End</i> 3/24/2011

47	Hempen, David	Emergency Management	Kansas City, MO	Conference:
	Public Service Executive		from Des Moines	FEMA Region 7 State and Federal Planning Summit
	3			
	Prev Trips this year:	0 Staff Attending:	2	Depart: 3/6/2011
	Anticip Trips this year:	5 Mode:	State Vehicle	Return: 3/7/2011
	583001366	Registration	\$0.00	State
		Airfare\Train	\$0.00	Federal 100%
		Total	\$324.00	Other
				Conference Start 3/7/2011
				Conference End 3/7/2011
<hr/>				
48	Berg, Aimee	Emergency Management	Las Vegas, NV	Conference:
	Disaster Project		from Des Moines	Managing Federal Grants and Cooperative Agreements for Recipients
	Specialist - Finance			
	Prev Trips this year:	0 Staff Attending:	1	Depart: 5/8/2011
	Anticip Trips this year:	2 Mode:	Airplane	Return: 5/12/2011
	583001270	Registration	\$825.00	State
	TAB # 5	Airfare\Train	\$290.00	Federal 100%
		Total	\$1,866.00	Other
				Conference Start 5/9/2011
				Conference End 5/11/2011
<hr/>				
49	Flinn, V. Joyce	Emergency Management	Washington, DC	Conference:
	Readiness & Response		from Des Moines	National Emergency Management Association (NEMA) Conference
	Bureau Chief			
	Prev Trips this year:	0 Staff Attending:	2	Depart: 3/20/2011
	Anticip Trips this year:	4 Mode:	Airplane	Return: 3/25/2011
	583001358	Registration	\$425.00	State
		Airfare\Train	\$419.00	Federal 90%
		Total	\$1,894.00	Other 10%
				Conference Start 3/21/2011
				Conference End 3/25/2011
<hr/>				
50	Swanson, Aaron	Health	Atlanta, GA	Conference:
	Executive Officer 2		from Des Moines	Communities Putting Prevention to Work (CPPW) Annual Training
	Prev Trips this year:	0 Staff Attending:	9	Depart: 3/27/2011
	Anticip Trips this year:	1 Mode:	Airplane	Return: 3/31/2011
	5883595	Registration	\$87.00	State
	TAB # 3	Airfare\Train	\$377.00	Federal 100%
		Total	\$1,373.36	Other
				Conference Start 3/27/2011
				Conference End 3/31/2011
<hr/>				

51	Haney, Dennis	Health	Atlanta, GA	Conference:
	Community Health Consultant		from Des Moines	Communities Putting Prevention to Work (CPPW) Annual Training
	Prev Trips this year:	0 Staff Attending:	9	Depart: 3/27/2011
	Anticip Trips this year:	2 Mode:	Airplane	Return: 3/31/2011
	5883599	Registration	\$87.00	State
	TAB # 3	Airfare\Train	\$377.00	Federal 100%
		Total	\$1,373.36	Other
				Conference Start 3/27/2011
				Conference End 3/31/2011
<hr/>				
52	Jones, Marilyn	Health	Atlanta, GA	Conference:
	Administrative Assistant II		from Des Moines	Communities Putting Prevention to Work (CPPW) Annual Training
	Prev Trips this year:	0 Staff Attending:	9	Depart: 3/27/2011
	Anticip Trips this year:	1 Mode:	Airplane	Return: 3/31/2011
	5883600	Registration	\$87.00	State
	TAB # 3	Airfare\Train	\$377.00	Federal 100%
		Total	\$1,373.36	Other
				Conference Start 3/27/2011
				Conference End 3/31/2011
<hr/>				
53	Mapes, Bonnie	Health	Atlanta, GA	Conference:
	Tobacco Division Director		from Des Moines	Communities Putting Prevention to Work (CPPW) Annual Training
	Prev Trips this year:	0 Staff Attending:	9	Depart: 3/27/2011
	Anticip Trips this year:	1 Mode:	Airplane	Return: 3/31/2011
	5883597	Registration	\$87.00	State
	TAB # 3	Airfare\Train	\$377.00	Federal 100%
		Total	\$1,373.36	Other
				Conference Start 3/27/2011
				Conference End 3/31/2011
<hr/>				
54	McCormick, Don	Health	Atlanta, GA	Conference:
	Information Specialist 3		from Des Moines	Communities Putting Prevention to Work (CPPW) Annual Training
	Prev Trips this year:	0 Staff Attending:	9	Depart: 3/27/2011
	Anticip Trips this year:	1 Mode:	Airplane	Return: 3/31/2011
	5883602	Registration	\$87.00	State
	TAB # 3	Airfare\Train	\$377.00	Federal 100%
		Total	\$1,373.36	Other
				Conference Start 3/27/2011
				Conference End 3/31/2011

55	O'Rourke, Maggie	Health	Atlanta, GA	Conference:
	Community Health Consultant		from Des Moines	Communities Putting Prevention to Work (CPPW) Annual Training
	Prev Trips this year:	0 Staff Attending:	9	Depart: 3/27/2011
	Anticip Trips this year:	1 Mode:	Airplane	Return: 3/31/2011
	5883603	Registration	\$87.00	State
	TAB # 3	Airfare\Train	\$377.00	Federal 100%
		Total	\$1,373.36	Other
				Conference Start 3/27/2011
				Conference End 3/31/2011
<hr/>				
56	Oshel, Jerilyn	Health	Atlanta, GA	Conference:
	Community Health Consultant		from Des Moines	Communities Putting Prevention to Work (CPPW) Annual Training
	Prev Trips this year:	0 Staff Attending:	9	Depart: 3/27/2011
	Anticip Trips this year:	1 Mode:	Airplane	Return: 3/31/2011
	5883596	Registration	\$87.00	State
	TAB # 3	Airfare\Train	\$377.00	Federal 100%
		Total	\$1,373.36	Other
				Conference Start 3/27/2011
				Conference End 3/31/2011
<hr/>				
57	Taylor, Sarah	Health	Atlanta, GA	Conference:
	Community Health Consultant		from Des Moines	CPPW Annual Training
	Prev Trips this year:	0 Staff Attending:	9	Depart: 3/27/2011
	Anticip Trips this year:	1 Mode:	Airplane	Return: 3/31/2011
	5883598	Registration	\$87.00	State
	TAB # 3	Airfare\Train	\$377.00	Federal 100%
		Total	\$1,373.36	Other
				Conference Start 3/27/2011
				Conference End 3/31/2011
<hr/>				
58	Curtis, Rebecca	Health	Atlanta, GA	Conference:
	Bureau Chief		from Des Moines	2011 Public Health Emergency Directors' Conference
	Prev Trips this year:	0 Staff Attending:	2	Depart: 4/25/2011
	Anticip Trips this year:	3 Mode:	Airplane	Return: 4/28/2011
	5883609	Registration	\$0.00	State
		Airfare\Train	\$493.00	Federal 100%
		Total	\$1,283.20	Other
				Conference Start 4/26/2011
				Conference End 4/28/2011



59	Walding, Alison	Health	Atlanta, GA	Conference:
	Executive Office 2		from Des Moines	2011 Public Health Emergency Directors' Conference
	<i>Prev Trips this year:</i>	1 <i>Staff Attending:</i>	2	<i>Depart:</i> 4/25/2011
	<i>Anticip Trips this year:</i>	2 <i>Mode:</i>	Airplane	<i>Return:</i> 4/28/2011
5883610		Registration	\$0.00	State
		Airfare\Train	\$493.00	Federal 100%
		Total	\$1,283.20	Other
				Conference Start 4/26/2011
				Conference End 4/28/2011
<hr/>				
60	Hartwig, Megan	Health	Bethesda, MD	Conference:
	PP3		from Des Moines	13th Annual Federal TBI Program Leadership Meeting
	<i>Prev Trips this year:</i>	0 <i>Staff Attending:</i>	3	<i>Depart:</i> 3/15/2011
	<i>Anticip Trips this year:</i>	1 <i>Mode:</i>	Airplane	<i>Return:</i> 3/18/2011
5883613		Registration	\$225.00	State
		Airfare\Train	\$828.00	Federal 100%
		Total	\$2,126.55	Other
				Conference Start 3/17/2011
				Conference End 3/18/2011
<hr/>				
61	Crosser, Jill	Health	Bethesda, MD	Conference:
	Brain Injury Provider		from Des Moines	13th Annual Federal TBI Program Leadership Meeting
	<i>Prev Trips this year:</i>	0 <i>Staff Attending:</i>	3	<i>Depart:</i> 3/16/2011
	<i>Anticip Trips this year:</i>	0 <i>Mode:</i>	Airplane	<i>Return:</i> 3/18/2011
5883615		Registration	\$225.00	State
		Airfare\Train	\$828.00	Federal 100%
		Total	\$2,126.55	Other
				Conference Start 3/17/2011
				Conference End 3/18/2011
<hr/>				
62	Emonim, Emily	Health	Bethesda, MD	Conference:
	Family Member Representative		from Des Moines	13th Annual Federal TBI Program Leadership Meeting
	<i>Prev Trips this year:</i>	0 <i>Staff Attending:</i>	3	<i>Depart:</i> 3/16/2011
	<i>Anticip Trips this year:</i>	0 <i>Mode:</i>	Airplane	<i>Return:</i> 3/18/2011
5883614		Registration	\$225.00	State
		Airfare\Train	\$828.00	Federal 100%
		Total	\$2,126.55	Other
				Conference Start 3/17/2011
				Conference End 3/18/2011
<hr/>				

63	Rexroat, Mary	Health	Dallas, TX	Conference:		
	Nurse Epidemiologist		from Des Moines	SHEA - Society for Healthcare, Epidemiology of America 2011 Annual Scientific Meeting		
	Prev Trips this year:	0	Staff Attending:	1	Depart:	4/1/2011
	Anticip Trips this year:	0	Mode:	Airplane	Return:	4/4/2011
	5883621		Registration	\$750.00	State	
			Airfare\Train	\$450.00	Federal	100%
			Total	\$2,273.85	Other	
					Conference Start	4/1/2011
					Conference End	4/4/2011
64	Christensen, Clark	Health	Grapevine, TX	Conference:		
	Logistics/DMAT Officer		from Cedar Rapids	2011 Integrated Medical, Public Health, Preparedness and Response Training Summit		
	Prev Trips this year:	0	Staff Attending:	2	Depart:	5/1/2011
	Anticip Trips this year:	2	Mode:	Airplane	Return:	5/5/2011
	5883619		Registration	\$0.00	State	
			Airfare\Train	\$500.00	Federal	100%
			Total	\$1,507.22	Other	
					Conference Start	5/1/2011
					Conference End	5/5/2011
65	Williams, Diane	Health	Grapevine, TX	Conference:		
	Public Health and Healthcare Coordinator		from Des Moines	2011 Integrated Medical, Public Health, Preparedness and Response Training Summit		
	Prev Trips this year:	0	Staff Attending:	2	Depart:	5/1/2011
	Anticip Trips this year:	1	Mode:	Airplane	Return:	5/5/2011
	5883620		Registration	\$588.00	State	
			Airfare\Train	\$500.00	Federal	100%
			Total	\$2,085.08	Other	
					Conference Start	5/1/2011
					Conference End	5/5/2011
66	Brady, Benjamin	Public Safety	Atlanta, GA	Conference:		
	Criminal Intelligence Analyst		from Des Moines	Data Acquisition/Intercept Conference		
	Prev Trips this year:	0	Staff Attending:	2	Depart:	4/11/2011
	Anticip Trips this year:	5	Mode:	Airplane	Return:	4/15/2011
	595102289		Registration	\$0.00	State	
			Airfare\Train	\$0.00	Federal	100%
			Total	\$819.00	Other	
					Conference Start	4/12/2011
					Conference End	4/14/2011

67	Mackaman, Craig	Public Safety	Atlanta, GA	Conference:			
	Special Agent		from Des Moines	Data Acquisition/Intercept Conference			
	Prev Trips this year:	0	Staff Attending:	2	Depart:	4/11/2011	
	Anticip Trips this year:	5	Mode:	Airplane	Return:	4/15/2011	
	595102290		Registration	\$0.00	State		
			Airfare\Train	\$0.00	Federal	100%	
			Total	\$819.00	Other		Conference Start 4/12/2011
							Conference End 4/14/2011
68	Frampton, Kevin	Public Safety	Scottsdale, AZ	Conference:			
	Director		from Des Moines	2011 Fall National Alliance of State Drug Enforcement Agencies (NASDEA) Conference and the National Virtual Pointer Coordinating Committee			
	Prev Trips this year:	4	Staff Attending:	1	Depart:	4/2/2011	
	Anticip Trips this year:	10	Mode:	Airplane	Return:	4/7/2011	
	120		Registration	\$150.00	State		
			Airfare\Train	\$400.00	Federal	100%	
			Total	\$1,590.00	Other		Conference Start 4/2/2011
							Conference End 4/7/2011
69	Blaesing, Shawn	Transportation	Hershey, PA	Conference:			
	EXEC OFF 2		from Ames	Geospatial Information Systems (GIS) for Transportation Symposium			
	Prev Trips this year:	1	Staff Attending:	3	Depart:	3/26/2011	
	Anticip Trips this year:	6	Mode:	Airplane	Return:	3/30/2011	
	22171		Registration	\$455.00	State		
			Airfare\Train	\$565.52	Federal	100%	
			Total	\$1,815.72	Other		Conference Start 3/27/2011
							Conference End 3/30/2011

**4. Travel Request Changes**

- A. Collins, Tom  
Natural Resources  
Traveling To: Omaha, NE  
Conference: National Association of Corrosion Engineers (NACE), Northern  
Plains Corrosion Control Short Course  
Reason: Mr. Collins is no longer able to attend due to other work priorities  
and personal obligations. Elaine Douskey will attend in his place.  
Old Cost: \$160.00  
New Cost: \$160.00

**5. Payment of Cost Items**

- A. Patterson Law Firm L.L.P..... \$184.00  
729 Insurance Exchange Building  
505 Fifth Avenue  
Des Moines, IA 50309-2390  
Roy Rios v. State of Iowa and Second Injury Fund of Iowa
- B. Patterson Law Firm L.L.P..... \$68.00  
729 Insurance Exchange Building  
505 Fifth Avenue  
Des Moines, IA 50309-2390  
Scherrer v. University of Iowa Hospitals and Clinics; State of Iowa and  
Second Injury Fund.
- C. Patterson Law Firm L.L.P..... \$513.00  
729 Insurance Exchange Building  
505 Fifth Avenue  
Des Moines, IA 50309-2390  
Michael Allen Schwering v. Iowa State Penitentiary, State of Iowa and  
Second Injury Fund

Julie Pottorff, Deputy Attorney General, has reviewed these invoices and  
recommends payments.

- D. Shuttleworth and Ingersoll, P.L.C..... \$11,081.73  
115 3<sup>rd</sup> Street South East  
Suite 500  
Cedar Rapids, IA 52401  
Mills v. Iowa Board of Regents et al., an employment termination case

Julie Pottorff, Deputy Attorney General, has reviewed this invoice and recommends payment. Payment will be made both from the General Fund (\$80.00 per hour) and by the Board of Regents (\$95.00 per hour plus expenses).

**6. Renewal Memberships**

- A. Economic Development in American Wind Energy Association (AWEA) in the amount of \$1,700.00 for January 1 - December 31, 2011. (Previous amount was \$1,700.00.) Other agencies: No: Funding Source: State General Fund  
**TAB # 6**
- B. Health in Association of Social Work Boards in the amount of \$1,000.00 for January 1 - December 31, 2011. (Previous amount was \$1,000.00.) Other agencies: No: Funding Source: Other State Funds: Retained Fees  
**TAB # 7**
- C. Health in National Association of Boards of Pharmacy in the amount of \$250.00 for January 1 - December 31, 2011. (Previous amount was \$250.00.) Other agencies: No: Funding Source: Other State Funds: Retained Fees
- D. Health in National Council of State Boards of Examiners for Speech-Language Pathology and Audiology (NCSB) in the amount of \$400.00 for January 1 - December 31, 2011. (Previous amount was \$400.00.) Other agencies: No: Funding Source: Other State Funds: Retained Fees
- E. Human Services in WEDI - Workgroup for Electronic Data Interchange in the amount of \$500.00 for February 2011 - February 2012. (Previous amount was \$500.00.) Other agencies: No: Funding Source: Federal Funds (90%) State General Fund (10%)
- F. Iowa Workforce Development in Association of Boxing Commissions in the amount of \$200.00 for January 1 - December 31, 2011. (Previous amount was \$200.00.) Other agencies: No: Funding Source: Other Funds: Athletic Commission Revolving Fund

- G. Public Defense in International Interior Design Association (IIDA) in the amount of \$465.00 for January 1 - December 31, 2011. (Previous amount was \$465.00.) Other agencies: No: Funding Source: State General Fund

**7. Information Items**

- A. Discussion of posting Executive Council Agenda and Minutes on the internet.
- B. Discussion regarding House File 45

EXECUTIVE COUNCIL  
2011 FEB 23 AM 9:57

February 22, 2011

Executive Council  
Attn: GeorgAnna Madsen  
State Treasurer's Office  
State Capitol  
LOCAL MAIL


Members of the Executive Council:

The Iowa Finance Authority would like to send Dave Jamison, Wes Peterson and Joseph Jones along with Board members Wilfred Johnson and Douglas Walter to the National Council of State Housing Agencies Legislative Conference.

The conference will give us the opportunity to meet with members of Iowa's Congressional delegation to advocate for citizens of Iowa. It is important for some Board members to make contact with the congressional delegation because they can be beneficial in discussing the needs of Iowans with the Congressional delegation from their respective areas.

It is important for me to attend as IFA's Executive Director, and for Joseph Jones to be present as IFA's Legislative Liaison. It is also important for Wes Peterson to attend along with Joseph as a training opportunity because Wes will be taking Joseph's place in mid-March when Joseph leaves IFA.

Sincerely,

  
David D. Jamison  
Executive Director



Terry E. Branstad, Governor  
Kim Reynolds, Lt. Governor  
Teresa Wahlert, Director



TAB # 2

Division of Workers' Compensation  
Christopher J. Godfrey,  
Workers' Compensation Commissioner

February 10, 2011

TO: EXECUTIVE COUNCIL

FROM: Christopher J. Godfrey, Workers' Compensation Commissioner *CJG*

RE: Justification for 4 attendees.

IAIABC Forum March 14-18, St. Louis, MO

The Iowa Division of Workers' Compensation is requesting permission for four staff members to attend the IAIABC Forum in St. Louis, Missouri. The division normally takes three staff members. The Commissioner attends as the representative of the state of Iowa and is a member of the executive committee of IAIABC. The assistant commissioner attends as she is in charge of the state EDI (electronic reporting of insurance payments and reports) and training occurs at the conference. Deputy Commissioner Walleser is a committee member and is in charge of a large section of programming for the conference. A member of our deputy commissioner staff has also been invited to participate as a speaker on a legal topic of which he has significant knowledge. The IAIABC has waived the registration fees for both deputy commissioners to help defray costs to the state.

2011 FEB 24 AM 9:51  
EXECUTIVE COUNCIL







**Iowa Department of Public Health**  
Promoting and Protecting the Health of Iowans


TAB # 3

Mariannette Miller-Meeks, B.S.N., M.Ed., M.D.  
Director

Terry E. Branstad  
Governor

Kim Reynolds  
Lt. Governor

EXECUTIVE COUNCIL  
2011 FEB 23 PM 12:50

To: Executive Council  
From: Dr. Mariannette Miller-Meeks   
Date: February 11, 2011  
Re: Atlanta Travel Request

A total of nine IDPH staff are requesting approval to attend the Communities Putting Prevention to Work Annual Training in Atlanta, Georgia from March 28-31.

In order to reduce the number of required meetings for staff funded by four separate grants awarded to the department, the Centers for Disease Control and Prevention (CDC) combined the schedules of those meetings. The four grants include the following:

- Communities Putting Prevention to Work: State and Territories Initiative (an American Reinvestment and Recovery Act or ARRA grant)
- Communities Putting Prevention to Work: Communities (a second ARRA grant)
- CDC Collaborative Chronic Disease Prevention grant, and
- CDC Nutrition, Physical Activity and Obesity Core Program grant

The training will provide updates and training concerning successful policy and environmental change strategies, technical skill building, structured networking and consultant and peer-led topical workshops. Additional training topics will include evaluation, legal issues, media and sustainability. Travel dates vary for these individuals based on their grant responsibilities and the sessions designated as required for the different grants.

A letter from former Governor Chet Culver is attached which permits out-of-state travel for meetings required by the Communities Putting Prevention to Work grant received by the Division of Tobacco Use Prevention and Control and the Bureau of Nutrition and Health Promotion.

A letter from the CDC indicating the required representation from each funded program and an agenda for the combined meetings is also attached.



## EXECUTIVE COUNCIL

## STATE OF IOWA

TERRY BRANSTAD, GOVERNOR  
KIM REYNOLDS, LT. GOVERNOR

2011 FEB 22 AM 11:03

DEPARTMENT OF EDUCATION  
JASON E. GLASS, DIRECTOR

February 22, 2011

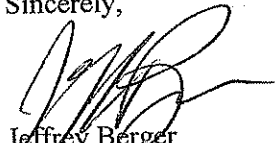
## Executive Council Members

Rationale for Amy Vybiral, Marcel Kielkucki, Mary Schultz, and Phyllis Hinton to attend the CASAS Summer Institute in June 2011 include the following:

1. Amy Vybiral is the Iowa Adult Literacy TOPSpro (data) trainer, who needs to earn her Level II certification to continue in her duties at a data trainer for Iowa. Part of her requirements in becoming a Level II CASAS trainer requires her presentations at the CASAS conference.
2. Marcel Kielkucki and Mary Shultz are new Adult Literacy coordinators in their respective programs at Kirkwood Community College and North Iowa Area Community College. Not only will they gain orientation knowledge about Iowa's state adult literacy assessment (CASAS) but specific information regarding TOPSpro, e-testing, etc. This is extremely important as Iowa's local programs move forward with current practices and data management systems. These two were selected applicants to receive the adult literacy leadership national conference scholarships to this conference because of their needs and the direct impact it will have on their programs.
3. Phyllis Hinton is the Iowa Adult Literacy consultant who oversees professional development for CASAS and the state cadre of trainers. She needs to attend the National Consortium Writing seminar on Sunday, June 12, as well as the remainder of the conference through June 16. She will also attend the National Consortium ESL seminar during the conference, gaining new and current information to promote promising practices in Iowa. She will bring back and present updated information learned at the conference at the ABE/IALL Summer Institute in July 2011.

Please feel free to contact myself or Michele Ridout if you have any questions or concerns.

Sincerely,



Jeffrey Berger  
Chief Financial Officer



2011 FEB 23 AM 9:58

## STATE OF IOWA

**TERRY E. BRANSTAD**  
GOVERNOR

**KIM REYNOLDS**  
LT. GOVERNOR

DEPARTMENT OF PUBLIC DEFENSE  
IOWA HOMELAND SECURITY AND  
EMERGENCY MANAGEMENT DIVISION  
J. DEREK HILL, HOMELAND SECURITY ADVISOR  
AND EMERGENCY MANAGEMENT ADMINISTRATOR

Executive Council


Subject: Training Attendance

The \$825 is the tuition cost of the three day course entitled Managing Federal Grants and Cooperative Agreements for Recipients.

The extensive training that Aimee Berg receives will assist the Recovery Bureau, Iowa Homeland Security and Emergency Management Division, to develop a working knowledge of issues that affect day-to-day operations and management of federal grants.

The training includes topics on grant life cycles, interacting with local and federal agencies, and improving sub-recipient grant management. This course will ensure that the employee has awareness and familiarity for the basic requirements, issues, and concepts regarding federal grants. It will help determine applicable statutory and regulatory authorities and their impact on grants administration. She will examine valuation of cost-sharing contributions; learn to evaluate proposed changes in budget and scope to determine whether prior approval by the awarding agency is required. She will see how agencies and auditors review internal controls through site visits.

Aimee will be able to use this training to train other employees of our Bureau on how to effectively manage Federal grants, how to assist our sub-applicants with internal audit controls.

  
Patrick J. Hall  
Recovery Bureau Chief and  
State Coordinating Officer

Capitol Building  
Des Moines, Iowa 50319  
Phone: 515 281-5368 / FAX: 515 281-7562

To Don 2/21/2011

DEPARTMENT REQUESTING MEMBERSHIP: Iowa Department of Economic Development

NAME OF ORGANIZATION: American Wind Energy Assn (AWEA)

NEW MEMBERSHIP ☐ RENEWAL ☒ MEMBERSHIP PERIOD: Jan 1 2011- Dec 31 2011  
(begin and end dates)

MEMBERSHIP FEE OR DUES AMOUNT \$ 1700

Funding Source: State General Fund ☒ Other State Funds ☐

Federal Funds ☐ Other Funds ☐ \_\_\_\_\_

IF RENEWAL, previous year's amount \$ 1700

DO OTHER DEPARTMENTS BELONG TO THIS ORGANIZATION? ☐ Yes ☒ No If yes, please list:

*Please describe why your department should have an additional membership*

WILL THIS MEMBERSHIP REQUIRE AND PAY FOR OUT-OF-STATE TRAVEL? X Yes ☐ No

If yes, list the anticipated number of trips per year and their purpose:

DED will exhibit at the association trade show and conference Windpower '11 in Anaheim May 22-25. IDED will also be represented at the AWEA Supplychain Workshop/ Small Wind Conference in Des Moines September 2011, as well as AWEA Fall Symposium November 2011.

DESCRIBE WHY THIS MEMBERSHIP IS IMPORTANT TO THE WORK OF YOUR DEPARTMENT:

The cost of this membership reduces the cost of participation in AWEA events. IDED has exhibited six times and has generated a number of active projects from activities with AWEA. AWEA gives access to the United States wind energy manufacturing market.

DESCRIBE HOW MEMBERSHIP IN THIS ORGANIZATION WILL BENEFIT THE TAXPAYERS OF THE STATE OF IOWA.

This association membership allows for the Department to continue efforts in marketing the state to renewable energy companies that provide jobs. While the market has slowed, there is still immense opportunity for growth, particularly in service, repair and refurbishing.

DESCRIBE THE FREQUENCY AND TYPE OF CONTACTS YOU EXPECT YOUR DEPARTMENT TO HAVE WITH THIS ORGANIZATION:

In 2010 the department had multiple contacts with AWEA mostly at trade shows hosted by AWEA. DED anticipates the same contact in 2011.

DEED Division Head: Thom Hart, Business/Development Division Administrator

Date: 2/1/2011

IDENT Director or Deputy: Teresa Hay McMahon  
Teresa Hay McMahon, Deputy Director

Date: 2/1/2011

**Phone:** 515-725-3021

E-Mail: [tricia.lyman@iowa.gov](mailto:tricia.lyman@iowa.gov)

**DOM USE ONLY:**

Approve ☒ Disapprove ☐

DOM Signature [Signature]

Date 2/22/11

**REQUEST FOR MEMBERSHIP APPROVAL**

DEPARTMENT REQUESTING MEMBERSHIP: Public Health/Professional Licensure

NAME OF ORGANIZATION: Association of Social Work Boards

NEW MEMBERSHIP ☐ RENEWAL ☒ MEMBERSHIP PERIOD: 01/01/11 - 12/31/11  
(Beginning and ending dates)

MEMBERSHIP FEE OR DUES AMOUNT \$ 1000 2054

Funding Source: State General Fund ☐ Other State Funds ☒ Retained fees. (Iowa Code 147.82)  
Licensure fees are retained to conduct the duties of the board. Duties include all activities of the board that protect

the public thorough licensure and discipline. Federal Funds ☐ Other Funds ☐

If Renewal, previous year amount. \$ 1000 FY10

DO OTHER DEPARTMENTS BELONG TO THIS ORGANIZATION? ☐ Yes ☒ No

If yes, please list: \_\_\_\_\_

Please describe why your department should have an additional membership \_\_\_\_\_

WILL THIS MEMBERSHIP REQUIRE AND PAY FOR OUT-OF-STATE TRAVEL? ☐ Yes ☒ No

If yes, list the anticipated number of trips per year and their purpose: \_\_\_\_\_

DESCRIBE WHY THIS MEMBERSHIP IS IMPORTANT TO THE WORK OF YOUR DEPARTMENT.

\* ASWB is the association of boards that regulates social work in the U.S. Membership is required for social worker applicants in Iowa to take the national examination required by law for licensure. In Iowa, approximately 1500 bachelor's level, 1200 master's level, and 1600 independent level social workers hold active licensure. Membership is also required to participate in the national disciplinary action reporting system that prevents social workers who have been sanctioned from working in another state. ASWB membership provides continuing education, legal advice, new board member training, publications, research, and consultation, and pays the expenses for one Iowa representative to serve as a delegate at the Annual Meeting.

DESCRIBE HOW MEMBERSHIP IN THIS ORGANIZATION WILL BENEFIT THE TAXPAYERS OF THE STATE OF IOWA.

Membership is required so that Iowa will be able to use the national examination that all other states use. New board members are able to attend new board member training that is funded entirely by the ASWB. Professional and legal consultation will be lost. Iowa will lose access to the national disciplinary reporting system specific to social workers. Social workers who are required to be licensed to practice in Iowa, and Iowa graduates who apply for licensure in any other state, will be severely disadvantaged.

DESCRIBE THE FREQUENCY AND TYPE OF CONTACTS YOU EXPECT YOUR DEPARTMENT TO HAVE WITH THIS ORGANIZATION: \_\_\_\_\_

Fax, Phone, E Mail, Web, Newsletters \_\_\_\_\_

Requested by: \_\_\_\_\_

(Department Head Signature)

Date: 1-27-11

Phone: \_\_\_\_\_

DOM: Approval ☒ Disapproval ☐

Signature [Signature]

Date 3/22/11